

**Queensborough community College  
of the City University of New York  
Minutes of the Library Committee  
A standing Committee of the Academic Senate**

**Date:** Nov 30, 2016

**Room:** Library 224

**Committee Members in Attendance:**

Prof. Joanne Chang (Committee Chair), Prof. Jeanne Galvin (Chief Librarian and President's Delegate), Prof. Larisa Honey, Prof. James Timbilla and Prof. Sujun Wei

**Review/Approval of Minutes:**

Minutes from October 19, 2016 –approved.

1. Update on the conversion of the bathroom with adjustments for persons with disabilities: no news yet (Prof. Galvin).
  
2. Regarding relaxation exercises: Review of a documented forwarded by a member of the eLearning Committee from Health and Dance Dept., Prof. Aviva Geismar, with suggested exercises retrieved from the Internet. The Committee discussed concerns and questions regarding these videos: 1) copyright issues, 2) limited space in the library which limits the types of exercises we can suggest, and 3) does QCC's Physical Ed or/and Dance Dept. own any videos produced by and for QCC, to which QCC owns the copyright? Prof. Tuszynska will email Prof Geismar with these concerns and questions.

Prof. Honey will follow up with a professor in Psychology who may own copyrights to self-made exercise video.

Prof. Honey's suggestion for the future: a service learning or learning community project, in which QCC students (possibly from more than one class) produce an exercise video for the use by the college community. Prof. Tuszynska will forward the idea to Prof, Geismar.

3. Regarding a student survey: Prof. Chang reached out to Ashley Grant from the Academic Computing Center, who will help create the survey on SurveyMonkey, and to Renald Pierre-Charles from Student Affairs, who will release the link to students.

4. Regarding finalizing the survey questions for Fitness while Studying:  
The final version of the questions:

How often do you utilize the library?

- Never
- Once a month
- Once a week
- More than once a week

What is the duration of time you spend studying in one sitting?

- Less than an hour
- 1-2 hours
- 2-4 hours
- more

If available, would you utilize exercise and relaxation tips placed throughout the library?

Yes \_\_\_ No \_\_\_

(follow up to the previous question): What exercises are you most interested in?

Examples: yoga, meditation, stretching, other (please specify)

The committee agrees to post the survey in the first week of classes.

5. Questions to consider: How often will students be reminded about the survey and how long will we wait for them to respond (advice needed from colleagues who have done surveys in the past); What will we do with the data?; What videos will we use to avoid copyright issues? (suggestions: does the library have access to phys ed databases with videos? Is there something helpful available through NYPL? Checking with librarians who work with copyright issues, Sheila Beck and Leslie Ward; check out archive.org databases, which has, for examples, yoga exercises)

**6. Next Meeting:  
February 1, 2017.**

Submitted respectfully by Prof. Agnieszka Tuszynska